



**Republic of the Philippines
SENATE
REQUEST FOR QUOTATION**

Date: 8/28/2024 4:07:09PM
 RSQ No. RSQ-24-08-052
 Requisitioner SPAO
 Canvasser RONALD C. GONZALES

Sir/Madam:
 We invite all GEPS registered bidders to submit sealed quotation for the item/s listed below, addressed to the Chairman, Bids and Awards Committee (BAC), 4/F Senate of the Philippines, GSIS Bldg., Financial Center, Pasay City. The quotation for Purchase Request No. **PR-24-08-597** must be submitted to the Office of the Chairman, Bids and Awards Committee, Room 408 or the Secretariat, Bids and Awards Committee, Room 401, 4/F Senate of the Philippines, GSIS Building, Financial Center, Pasay City, not later than 5P.M. of . Kindly observe and comply with the stated specifications / descriptions / unit of items for quotation, and specify country of manufacture or origin in the item, any erasure must be properly initialed by the bidder. Bidders are presumed to have reviewed all bids indicated herein before submission to the BAC. Please do not forget to indicate the following references in your envelope "PR NO. / RSQ NO. , Assigned Canvasser , **CLOSING DATE:** "

LIKewise, ALL QUOTATIONS MUST BE VALID FOR AT LEAST THIRTY (30) TO FORTY FIVE (45) DAYS FROM THE CLOSING DATE OF POSTING WITH THE PHIGEPS AND SUBJECT TO THE GENERAL CONDITIONS FOUND AT THE BACK OF THIS FORM

[Signature]
ATTY. MARIA VALENTINA S. CRUZ
 CHAIRPERSON
 BIDS AND AWARDS COMMITTEE

THE CHAIRMAN
 Bids and Awards Committee
 c/o Secretariat, Bids and Awards Committee
 Room 401 4/L, Senate of the Philippines, GSIS Building, Financial Center, Pasay City
 Fax No. 552-6601 local 1602 or 552-6793

Sir: As requested in your letter above, we are pleased to quote hereunder our price/s for the following item/s subject to the General Conditions stated at the back:

ITEM NO.	QTY	UNIT	ITEM/S DESCRIPTION (Kindly indicate BRAND NAME & MODEL of item/s of your offer/bid)	APPROVED BUDGET	UNIT PRICE (Inclusive of all Taxes)	TOTAL
			<i>PR-24-08-597 (SPAO)</i>			
1	7	PIECE	BRASS NAME PLATE Specifications: Supply and delivery of brass name plates on solid wood for office door and SPAO legacy wall See attached drawing/layout ----- Nothing Follows -----	Php 45,500.00 <i>Php6,500.00/PIECE</i>		

(QUOTATIONS must be valid for at least thirty [30] to forty five [45] days from closing date)

TERMS OF DELIVERY _____

TERM/S OF PAYMENT: Government Terms (NO C.O.D. / NO ADVANCE PAYMENT) _____ (Name of Company)

Address of Supplier _____

E-Mail Address _____ **PHIGEPS Reg. No.** _____ **Expiry Date:** _____

Tel./Fax No./s _____

TIN _____ **(Signature over Printed Name Authorized Representative)** _____

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<p>Remarks:</p> <p>In accordance with Annex "H" Appendix A of the revised IRR of RA 9184, all quotations must be submitted on or before the deadline with the PhilGEPS Registration number and Mayor's/ Business Permit. Additional documentary requirements must also be submitted together with the quotation for Small Value Procurement (SVP), as follows:</p> <p>Professional license/Curriculum Vitae for Consulting Services; PCAB License for Infrastructure; Income/Business Tax Return for ABC above Php 500,000.00; For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, Certificate of Platinum Membership may be submitted in lieu of said documents. For individuals engaged under Small Value Procurement, only the BIR certificate of Registration shall be submitted in lieu of DTI registration and Mayor's Permit. Winning bidders under Small Value Procurement with an ABC above Php50,000.00 will also be required to submit a Notarized Omnibus Sworn Statement prior to the preparation of the Contract/Purchase or Job Order. Failure of the bidder to submit the required documents is a ground for disqualification.</p>						

(QUOTATIONS must be valid for at least thirty [30] to forty five [45] days from closing date)

TERMS OF DELIVERY _____

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 (Name of Company)

Address of Supplier _____

E-Mail Address _____

PHIGEPS Reg. No. _____ **Expiry Date:** _____

Tel./Fax No./s _____

TIN _____

 (Signature over Printed Name Authorized Representative)

EMBOSS LETTERS

SOLID WOOD

BLACK ENAMEL PAINT
2.50mm THICK BRASS

EMBOSS LETTERS

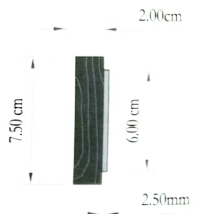
SOLID WOOD

BLACK ENAMEL PAINT
2.50mm THICK BRASS

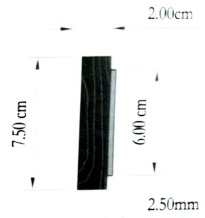
EMBOSS LETTERS

SOLID WOOD

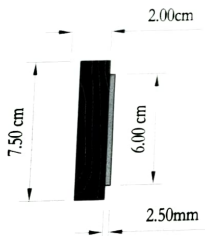
BLACK ENAMEL PAINT
2.50mm THICK BRASS



46.00 cm
40.00 cm



46.00 cm
40.00 cm



46.00 cm
40.00 cm



PROJECT TITLE: BRASS NAME PLATE ON SOLID WOOD FOR SENATE PUBLIC ASSISTANCE OFFICE		SHEET CONTENTS:		REVIEWED & CHECKED BY: <i>Andrew L. Reyer</i> ENGR. ROWENA T. ABUAY Head, Planning & Design Unit		CONFORME:	RECOMMENDING APPROVAL:	APPROVED BY:	SHEET NO. A 2
OWNER / LOCATION: SENATE OF THE PHILIPPINES GISIS Bldg., Roxas Blvd., Pasay City		PREPARED BY: <i>Andrew L. Reyer</i> ANDREW L. REYER	DATE: Aug. 6, 2024	SCALE: as shown	REVISION: 05	REV. DATE:	<i>Lino S. Ong</i> LINO S. ONG Director General, Senate Public Assistance Office	<i>Ar. Marjorie D. Lee Oliver</i> AR. MARJORIE D. LEE OLIVER Bd. Dir., MGSB	<i>Atty. Arnel Jose S. Bañas</i> ATTY. ARNEL JOSE S. BAÑAS Deputy Secretary of Admin. & Ext. Sec.

Source: Office of the Public Information Officer, Senate of the Philippines



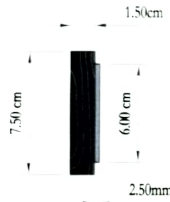
SAMPLE DRAWING OF BRASS NAME PLATE ON SOLID WOOD FOR OFFICE DOOR

EMBOSS LETTERS

SOLID WOOD

BLACK ENAMEL PAINT
2.50mm THICK BRASS

46.00 cm
40.00 cm



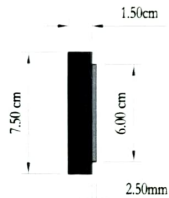
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SAMPLE DRAWING OF BRASS NAME PLATE ON SOLID WOOD FOR OFFICE DOOR

EMBOSS LETTERS

SOLID WOOD

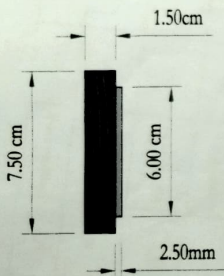
BLACK ENAMEL PAINT
2.50mm THICK BRASS

46.00 cm
40.00 cm



	PROJECT TITLE:	SHEET CONTENTS:		REVIEWED & CHECKED BY:	CONFORME:	RECOMMENDING APPROVAL:	APPROVED BY:	SHEET NO.
	BRASS NAME PLATE ON SOLID WOOD FOR SENATE PUBLIC ASSISTANCE OFFICE			<i>Andrew L. Reyes</i> ENGR. ROWENA T. ABUCAY Head, Planning & Design Unit	<i>Lino Ong</i>	<i>AR. MARJORIE D. LEE OLIVER</i>	<i>ATTY. ARNEL JOSE S. BARAS</i>	A 1
	OWNER / LOCATION:	PREPARED BY:	DATE:	SCALE:	REV. DATE:			
	SENATE OF THE PHILIPPINES GSIS Bldg., Roxas Blvd. Pasay City	ANDREW L. REYES	Aug. 5, 2024	1/4 shown	ENGR. JAMIE V. GALLETIA Ch. R. MPFS	ENGR. JEROME CHRISTOPHER T. MAPAGU Dir. III, MPFS	AR. MARJORIE D. LEE OLIVER Dir. Sr. MORS	ATTY. ARNEL JOSE S. BARAS Deputy Secretary of Admin & FRI Svcs

REVISION LEGEND:
1. FOR APPROVAL, USE CHECKED
2. FOR COMMENTS, USE RED
3. FOR COMMENTS + REVISION, USE RED
4. FOR COMMENTS + REVISION, USE RED



EMBOSS LETTERS

SOLID WOOD

BLACK ENAMEL PAINT

2.50mm THICK BRASS

ATTY. SHEELA D. VILLANO-MILLERA
Bureau Director



PROJECT TITLE:
BRASS NAME PLATE ON SOLID WOOD
FOR SENATE PUBLIC ASSISTANCE OFFICE

OWNER / LOCATION:
SENATE OF THE PHILIPPINES
GSIS Bldg., Roxas Blvd. Pasay City

SHEET CONTENTS:

PREPARED BY:
ANDREW L. REYES

DATE: Aug. 5, 2024 SCALE: 1:100 mm

REVISION: 05 REV. DATE:

REVIEWED & CHECKED BY:

ENGR. ROWENA T. ABUJAY
Head, Planning & Design Unit

ENGR. JAME V. GALLETA
Ch. R. MPPB

CONFORME:

ENGR. JEROME CHRISTOPHER T. MARAGU
Ch. R. MPPB

LINO S. ONG
Director General, Senate Public Assistance Office

RECOMMENDING APPROVAL:

AR. MARJORIE D. LEE OLIVER
De. Dir. MGSB

APPROVED BY:

ATTY. ARNEL JOSE S. BAÑAS
Deputy Secretary of Admin & Fin. Div

SHEET NO.
A
3

REVISION LEGEND:
1. FOR CORRECTION, LABORER OR
PROFESSIONAL ENGINEER
OR ARCHITECT'S SIGNATURE
OR CONSULTANT'S SIGNATURE